CHEVERELL MAGNA PARISH COUNCIL

Minutes of the Meeting of Cheverell Magna Parish Council held at

The Pavilion, Witchcombe Close, Great Cheverell Monday 3rd April 2023 at 7.30pm

Minute No.	Item	Action
	Membership: A Alexander (AA), S Burgess (SB), R Gray (RG) R Hayward (RH), L Jones (LJ), P Stevens (Chairman)(PS), S Thomson (Vice Chairman) (ST)	
	Councillors in Attendance: Cllrs S Burgess, L Jones, P Stevens (Chairman) & S Thomson Cllr D Muns, Wiltshire Council	
	Officers: Jacqui Abbott Parish Clerk & RFO (JA) Public in Attendance 6 Members of the public	
	Press: None	
196/22-23	Apologies Councillors Hayward, Gray and Alexander.	
	Standing Orders were suspended at 7.35 PM to allow for public participation.	
197/22-23	Public Participation	
	BB spoke on item 7 Planning application PL/2023/01574 Honeysuckle Cottage as the owner of Honeysuckle Cottage and brought large scale plans to show.	
	Mr & Mrs W spoke on item 7 Planning application PL/2023/01574 concerning the alleged reduction in their light and concerns over the height of proposed new roof.	
	Mr H spoke regarding concerns over the potential Stopping Up order, an item not on the agenda. A private meeting had taken place including residents, Cllr Dominic Muns and Wiltshire Council officers. Consideration was ongoing.	
	Should an order be presented, it would be on the PC agenda.	JA
	Cllr Dominic Muns reported on Black Dog Crossroads. The speed limit was assessed, and it is to remain at 50mph. The proposals to realign the junction and improve the sight lines was ongoing.	
	Standing Orders were reinstated at 8.00PM following public participation.	

Signed

197.1/22-23	To receive any petitions or deputations None
198/22-23	Declarations of Interest None
199/22-23	Chairman's Announcements None
200/22-23	Minutes
200.1/22-23	The minutes of the meeting held on 3 rd March 2023 were approved and signed by the Chair.
200.2/22-23	Matters Arising None
201/22-23	Financial Information
201.1/22-23	Payments for approval: Chq 300114 Heather Parks February invoice £599.24 Chq 300115 HMRC February £140 Chq 300116 J. Abbott Training £24 Chq 300117 J. Abbott ILCA Training £114
	Chq 300118 Parish Notice Board Co 50% deposit £1,005 Chq 300119 J. Abbott Phone and stationery £169.96
	Chq 300120 Heather Parks March invoice £276.00
	Chq 300121 HMRC March £156.40
	Chq 300122 J. Abbott Clerk & RFO salary March £374.60
	Chq 300123 R Hayward £29.63 tree planting / play park
	Chq 300124 The New Pavilion Trust Hire of Pavilion 04.03.23.
	Chq 300125 J Abbott Printing ink for CMPC £48.88
	Chq 300126 Blizhandel24 document stacker software £79.40
	It was proposed by Councillor Stevens, Seconded by Councillor Burgess that all payments be approved. Voting unanimous in favour.
201.2/22-23	Management Accounts Members noted the management accounts to date.
	Expenditure showing VAT is in a separate column where appropriate, which could be re-claimed by the Parish Council at the end of each financial year.

202/22-23	Asset Register Members approved the updated Asset register from March. The PC is responsible for maintaining a formal asset register and updating it routinely to record new assets at historic cost price, net of VAT.	J.A
203/22-23	Planning Applications	
203.1/22-23	Members to comment on the following:	
	PL/2023/01574 Proposal Demolition of existing modern conservatory (accommodating kitchen) to west side of house and construction of new single storey extension incorporating new kitchen, utility and lobby. Erection of 2 No. new detached single storey outbuildings (single garage and craft studio) within garden to west of house. https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000019rB9nAAE/pl202301574 No objection Proposal: PL/2023/01574 Erection of two-storey side extension and single-storey detached outbuilding 7 GREEN LANE, GREAT CHEVERELL, DEVIZES, SN10 5XT https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000019rghB/pl202301897 No objection	
203.2/22-23	Members to ratify the comments made on the following applications dealt with by email: None	
204/22-23 204.1/22-23	Play Area Members reviewed the quotation from Kevin Holmes received for fencing to the Play Area	
	Members resolved to seek further quotations for the fencing work.	LJ & ST
	To bring back to the next meeting on May 9	JA
204.2/22-23	Members were informed that the instructed works to the play area would commence as soon as the weather improved. Noted.	

205/22-23	Grounds Maintenance	
205.1/22-23	Members reviewed the quotation received from Idverde for grounds maintenance: Cost for the year: £5540.40 including VAT. To be paid in 12 equal instalments of: £461.70 including VAT.	
	The increase in cost over last year was due to many contributing factors and the overall quote was deemed good value. Idverde had undertaken previous works to a high standard.	
	It was proposed by Councillor Thomson and Seconded by Councillor Jones to accept the quotation. Voting unanimous in favour	JA to instruct
205.2/22-23	Councillors discussed selling the lawn mower and strimmer. To go onto the next agenda.	J.A
206/22-23	Notice Board	
	The Parish Notice Board Company has been commissioned to produce 2 notice boards as specified and a 50% deposit has been paid for £1005.00.	
	Delivery was expected within 8 weeks.	
	Noted	
207/22-23	Events Members discussed the proposed events for the year.	
	Coronation Event – Councillor Stevens provided an update to the meeting. Further discussions would be undertaken on 11 April to finalise details. In the meantime, the date and key highlights should be place on the website. These included the band Purple Fish, a bar and a BBQ.	JA
	Craft Fair – Booked for 16 th September at The Pavilion. Update from Councillor Stevens confirmed.	

	Clean Up Day - The Clerk has booked the pavilion on Saturday 22 nd April. The event will commence at 10am. The Clerk has produced a poster for the notice board. Refreshments would be available.	
	Councillors discussed the Soap Box Derby (27 August) and set a date for the Christmas Fair for 28 October.	
	All dates to go onto the website. The Pavilion to be booked for 28 October.	JA
208/22-23	Risk Assessment	
	Members approved the Risk Assessment dated 31.3.23. Proposed by Councillor Jones, Seconded by Councillor Burgess, voted unanimous in favour.	
209/22-23	Victoria Park Resident's Association	
	Cllr Muns, Danny Kruger MP, Victoria Park Residents Association (VPRA) have had ongoing discussions. Wiltshire Council would wish to adopt VP but the infrastructure needs to be in a good standard or the Ministry of Justice should provide funds so that Wiltshire Council can bring it up to standard. Awaiting a further meeting.	
	DR informed the meeting that discussions with Wessex Water were ongoing but the responsibility lies very much with the MOJ.	
	DR said there was a lot of support for the issue following publication and distribution of the recent VPRA newsletter.	
	Members resolve d to keep a watching brief, support with publicity and have a standing item on the agenda.	JA
210/22-23	Correspondence issued to Members. Noted	
	The meeting closed at:9:05pm	

Future Meeting dates:

Monday April 17 – Annual Parish Meeting Tuesday May 9 – Annual Council Meeting

For more information, please see the Council's website at <u>WWW.GREATCHEVERELL.ORG</u>

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